



REGULAR PUBLIC MEETING OF THE BOARD OF DIRECTORS  
**VISTA REAL CHARTER HIGH SCHOOL, INC.**  
 WHICH OPERATES  
**VISTA REAL CHARTER HIGH SCHOOL**

September 12, 2018  
 4:00 p.m.

**Meeting Location**  
 216 N. 8<sup>th</sup> Street  
 Santa Paula CA 93060

**Remote Location via Teleconference**  
 177 Holston Dr.  
 Lancaster CA 93535

Conference Call: (661) 249-6805  
 Conference Code: 447502

**MINUTES**

**1. OPENING**

- a. Pledge of Allegiance was led by Sean Leonard.
- b. Randell Lawrence called to order the September 12, 2018, Regular Board Meeting for Vista Real Charter High School.
- c. Roll Call

<b>Name</b>	<b>Present</b>	<b>Absent</b>
Randell Lawrence, Board President	✓	
Victoria Hancock, Board Secretary	✓	
Sean Leonard, Board Member	✓	
Ernest "Ernie" Villegas, Board Member	✓, <i>via phone</i>	

- d. A quorum was established and the meeting was opened.

## **2. PUBLIC COMMENTS**

*Members of the public who wish to address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the Agenda, may do so now, provided that such members have signed in before the commencement of the meeting. The total time allotted for public comments will not exceed eighteen (18) minutes. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes.*

*Members of the public shall be seated in designated areas and may stand but will not be permitted to move about the Board Room during the meeting.*

*In compliance with the Americans with Disabilities Act (ADA) and upon request, the Board may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate modification are invited to contact Soliman Villapando at (661) 272-1225 at least forty-eight (48) hours before the scheduled meeting so that the Board may make every reasonable effort to accommodate you.*

There were no public comments.

## **3. APPROVE AGENDA ITEMS**

### **a. Approve/adopt Agenda for the September 12, 2018, Regular Public Meeting of the Board of Directors of Vista Real Charter High School.**

It was recommended that the Board of Directors adopt, as presented, and approve the Agenda for the September 12, 2018, Regular Public Meeting of the Board of Directors of Vista Real Charter High School. After discussion, the following action was taken to approve the Agenda:

Motion made by Sean Leonard, seconded by Victoria Hancock, and all present in favor approving by roll call vote.

## **4. APPROVE BOARD MEETING MINUTES**

### **a. Approve Minutes of the June 27, 2018, Annual Public Meeting of the Board of Directors of Vista Real Charter High School.**

It was recommended that the Board of Directors adopt, as presented, and approve the Minutes of the June 27, 2018, Annual Public Meeting of the Board of Directors of Vista Real Charter High School.

There were no changes, additions or corrections to the Minutes. After discussion, the following action was taken to approve the Minutes:

Motion made by Sean Leonard, seconded by Victoria Hancock, and all present in favor approving by roll call vote.

## **5. SCHOOL REPORTS AND INFORMATION**

### **a. Principal/School Reports**

Vista Real Charter High School representatives provided updates on the following:

- Vista Real Charter High School has 50 students participating in cross-country.
- Vista Real Charter High School has completed and submitted their WASC report.
- Vista Real Charter High School has partnered with “VIPS”, a mental health provider, and are able to provide individual counseling, as well as family counseling.
- Vista Real Charter High School will be starting a culinary program with donated equipment.

### **b. Educational Report**

A Vista Real Charter High School representative informed the Board that their counselor attended the National American School Counselors Conference in Los Angeles, which included training on the provision of trauma informed support to students. Additionally, the EL Summit is coming up, as well as ELPAC Summative state training, which will include the new state mandated testing for ELL Students. Vista Real Charter High School will offer a new course to students called Beating the Odds, which is a strength building course in which students are engaged to better understand their abilities to set goals and accomplish their dreams through the Five Stepping Stones to Success. Additionally, the Read 180 program is seeing amazing growth. Lastly, Vista Real Charter High School is in the process of implementing a new assessment platform, Illuminate, which provides improved benchmark analysis and assessment of where students are, areas of improvement, and how to improve their personalized learning experience.

### **c. Dashboard Local Indicators Report**

A Vista Real Charter High School representative explained and reviewed the Dashboard Local Indicators Report, which helps to ensure students are working on core subjects and meeting state and schoolwide goals so they can graduate. Also explained were various CTE and post-graduation options available to students, emphasizing the importance of personalized learning.

### **d. Board Meeting Notice**

Board Members were directed to the board meeting notices in their packets.

## 6. CONSENT AGENDA ITEMS

*Actions proposed for the Consent Agenda are consistent with adopted policies and approved practices of Vista Real Charter High School, and are deemed routine in nature. The Board was asked to approve all of the Consent Agenda Items by single vote unless any member of the Board or the Public asked that an item be removed from the Consent Agenda and considered and discussed separately.*

### **a. The Board was asked to approve the revised Uniform Complaint Procedures Form and Regular Notice.**

The following action was taken to approve the revised Uniform Complaint Procedures Form and Regular Notice:

Motion made by Victoria Hancock, seconded by Sean Leonard, and all present in favor approving by roll call vote.

## 7. ACTION ITEMS

### **a. The Board was asked to review current board member terms and to recommend any necessary renewals or appointments.**

After discussion the Board voted to recommend that Randall Lawrence be appointed to the Board of Directors of Vista Real Charter High School, for a term of one (1) year, in accordance with the Bylaws, and to so serve until his successor has been qualified and appointed.

Motion made by Victoria Hancock, seconded by Sean Leonard, Randall Lawrence abstained, and all present in favor approving by roll call vote.

After discussion the Board voted to recommend that Victoria Hancock be appointed to the Board of Directors of Vista Real Charter High School, for a term of one (1) year, in accordance with the Bylaws, and to so serve until her successor has been qualified and appointed.

Motion made by Sean Leonard, seconded by Randell Lawrence, Victoria Hancock abstained, and all present in favor approving by roll call vote.

After discussion the Board voted to recommend that Ernie Villegas be appointed to the Board of Directors of Vista Real Charter High School, for a term of one (1) year, in accordance with the Bylaws, and to so serve until his successor has been qualified and appointed.

Motion made by Sean Leonard, seconded by Victoria Hancock, Ernie Villegas abstained, and all present in favor approving by roll call vote.

### **b. The Board was asked to approve Corporate Officers to serve at the pleasure of the Board.**

After a discussion the following action was taken to approve Corrine Manley as CEO and Jeri Vincent as CFO/Secretary:

Motion made by Sean Leonard, seconded by Victoria Hancock, and all present in favor approving by roll call vote

**c. The Board was asked to approve bank account signers.**

The Board was informed of previously approved bank account signers and asked to approve Patrick Hill as an additional signer. After discussion, the following action was taken to approve Patrick Hill as a bank account signer:

Motion made by Sean Leonard, seconded by Victoria Hancock, and all present in favor approving by roll call vote

**d. The Board was asked to approve the Unaudited Actuals for 2017-2018.**

After a discussion the following action was taken to approve Unaudited Actuals for 2017-2018:

Motion made by Ernie Villegas, seconded by Victoria Hancock, and all present in favor approving by roll call vote

**e. The Board was asked to adopt a new Conflict of Interest Code for Vista Real Public Charter, Inc.**

The Board was informed that the Conflict of Interest Code has been updated to meet all requirements. After a discussion, the following action was taken to approve the Conflict of Interest Code for Vista Real Public Charter, Inc.:

Motion made by Victoria Hancock, seconded by Sean Leonard, and all present in favor approving by roll call vote

**f. Authorization for Compensation Review.**

The Board was asked to authorize Blank Rome to perform a compensation review. The Board was informed of the procedure, and that a final report will be provided at their next meeting to review and approve. After discussion the following action was taken to authorize Blank Rome to perform the necessary compensation review:

Motion made by Sean Leonard, seconded by Victoria Hancock, and all present in favor approving by roll call vote

**8. LEGAL UPDATE**

The Board was provided with information regarding potential legislation affecting charter schools and the upcoming elections.

**9. ADDITIONAL CORPORATE OFFICERS AND BOARD MEMBERS’ OBSERVATIONS AND COMMENTS**

Randell Lawrence thanked the staff for their hard work.

Sean Leonard praised the staff for their good work on EL Reclassification and the culinary program.

**10. ADJOURNMENT**

There being no further business to come before the Board, the September 12, 2018, Regular Public Meeting of the Board of Directors of Vista Real Charter High School, upon motion duly made, seconded and unanimously adopted, adjourned.

Motion made by Sean Leonard, seconded by Victoria Hancock, and all present in favor approving by roll call vote.

Signed by:

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Victoria Hancock  
Board Secretary