

Vista Real Charter High School

Minutes

Special Board Meeting Operated by Vista Real Public Charter, Inc.

A California Non-Profit Public Benefit Corporation

Date and Time

Thursday March 18, 2021 at 5:00 PM

Location

Conference Line: (661) 249-6805 Code:525676

MEETING LOGISTICS

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to vmendoza@vrchs.org. Public comment on the day of the meeting can also be given during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Ernie Villegas (remote), Marybeth Jacobsen (remote), Randell Lawrence (remote), Victoria Hancock (remote)

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Lawrence read aloud the notices regarding meeting logistics and accommodations.

Randell Lawrence called a meeting of the board of directors of Vista Real Charter High School to order on Thursday Mar 18, 2021 at 5:00 PM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Member Villegas led the pledge of allegiance.

D. Staff Introductions

Corrine Manley, CEO & Area Superintendent
Jeff Martineau, V.P. of Charter Relations
Bill Thompson, Legal Counsel
Michelle Lopez, Legal Counsel, LLAC
Nicole Perkins, Senior Director of People Services, LLAC

E. Approve Agenda for the March 18, 2021, Special Public Meeting of the Board of Directors

Victoria Hancock made a motion to approve Agenda for the March 18, 2021, Special Public Meeting of the Board of Directors.

Marybeth Jacobsen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence Aye
Victoria Hancock Aye
Ernie Villegas Aye
Marybeth Jacobsen Aye

II. PUBLIC COMMENT

A. Public Comment

Board President Lawrence read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Lawrence asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

III. Action Items

A. The Board will be asked to approve entering into a Memorandum of Understanding with the Conejo Valley Unified School District to provide instruction to students.

Corrine Manley greeted the board and thanked them for the flexibility in their schedules to attend this special board meeting. Ms. Manley explained the school has consulted with legal counsel and Ms. Perkins who oversees the school's insurance coverage and also met with Board President Lawrence and Board Member Jacobsen to address the board's concerns raised during the March 8, 2021, regular board meeting. Ms. Manley directed the board to the MOU located in their board package and the Certificate of Liability Insurance provided to the Board listing Conejo Valley Unified School District (CVUSD) as an additional insured. Ms. Manley then informed the board that in addition to what is reflected in the MOU, the school also has an Umbrella policy that brings the school's total liability coverage up to \$10 Million Dollars. Ms. Manley next discussed the MOU indemnification language and explained it was agreed that modifications to the existing language would be beneficial, however due to the very tight timeline for this MOU specifically, and for the benefit of keeping the school's very new partnership with CVUSD in a positive light, the team felt comfortable to keep the language the same for the CVUSD MOU and all future MOUs will have the refined indemnification language as discussed with legal and Board President Lawrence and Board Member Jacobsen.

Ms. Manley updated the board on the CVUSD enrichment program which will serve approximately 1,000 students over a 20 day program and no transportation will be needed. These factors minimize the school's risk exposure. Ms. Manley explained over the past several years, the school has had much larger student enrichment programs serving close to 10,000 students, and has never had any issues with the current MOU language. Ms. Manley then discussed the enrichment program estimated revenue and expenditures.

Ms. Manley asked the board if they had any further questions and introduced Nicole Perkins as well as legal counsel Bill Thompson and Michelle Lopez for additional clarification if needed.

Board President Lawrence informed the Board that he had inquired with staff and legal counsel if a majority of the students participating in this program would be attending remotely and that he was informed a majority of the students would be attending remotely, which helped relieve some of the concern regarding the liability insurance. He thanked Board Member Jacobsen for bringing this matter to their attention.

Board Member Villegas confirmed his support for the student enrichment program with Conejo Valley USD.

Board Member Jacobsen thanked legal counsel and staff for the thoughtful conversations. She expressed her appreciation for the positive discussion and Ms. Manley's diligent follow up.

Ernie Villegas made a motion to approve entering into a Memorandum of Understanding with the Conejo Valley Unified School District to provide instruction to students.

Marybeth Jacobsen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence Aye

Ernie Villegas Aye

Victoria Hancock Aye

Marybeth Jacobsen Aye

IV. Additional Corporate Officers and Board Members' Observations and Comments.

A. Observations and Comments

Board Member Jacobsen requested there be an item on the April agenda, wherein the Board will be able to discuss insurance and related issues the board should be aware of going forward. Ms. Manley welcomed the suggestion and will include an item on the April board meeting agenda.

Board President Lawrence thanked everyone for prompt attention on this matter and organizing a special meeting.

Board Member Villegas expressed his appreciation for everyone's professionalism and hard work.

V. Closing Items

A. Adjourn Meeting

Victoria Hancock made a motion to adjourn the meeting.

Ernie Villegas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence Aye

Ernie Villegas Aye

Victoria Hancock Aye

Marybeth Jacobsen Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,
Victoria Hancock

Accommodations. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to vmendoza@vrchs.org.