

APPROVED

Vista Real Charter High School

Minutes

Regular Board Meeting Operated by Vista Real Public Charter, Inc.

A California Non-Profit Public Benefit Corporation

Date and Time

Friday July 23, 2021 at 11:00 AM

Location

Conference Line: (661) 249-6805 Code:525676

MEETING LOGISTICS

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 related to the COVID-19 pandemic. The Executive Order allows state bodies covered by the Brown Act to hold public meetings via teleconferencing. The public is encouraged to participate in the meeting telephonically by dialing the conference line listed above and may submit written comments for prior consideration to the board members. Comments can be submitted to publiccomments@vrchs.org. Public comment on the day of the meeting can also be given during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Marybeth Jacobsen (remote), Randell Lawrence (remote), Victoria Hancock (remote)

Directors Absent

Ernie Villegas

I. Opening Items**A. Call the Meeting to Order**

Board President Lawrence read aloud the notices regarding meeting logistics and accommodations.

Randell Lawrence called a meeting of the board of directors of Vista Real Charter High School to order on Friday Jul 23, 2021 at 11:00 AM.

B. Roll Call and Establishment of Quorum**C. Pledge of Allegiance**

Board Secretary Hancock led the pledge of allegiance

D. Staff Introductions

Corrine Manley, CEO and Area Superintendent
Jeff Martineau, V.P. of Charter Relations
Bill Thompson, Legal Counsel

E. Approve Agenda for the July 23, 2021, Regular Public Meeting of the Board of Directors

Victoria Hancock made a motion to approve Agenda for the July 23, 2021, Regular Public Meeting of the Board of Directors.
Marybeth Jacobsen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Ernie Villegas Absent
Victoria Hancock Aye
Randell Lawrence Aye
Marybeth Jacobsen Aye

II. PUBLIC COMMENT

A. Public Comment

Board President Lawrence read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. If you would like to participate in public comment, you must have signed in before the commencement of the meeting. Also, our teleconference line is open to members of the public who wish to participate in public comment. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. The total time allotted for public comments will not exceed eighteen (18) minutes per agenda item, or ten (10) minutes for non-agenda items. In accordance with the Brown Act, no action may occur at this time but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Lawrence asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

III. Public Hearing

A. Open Public Hearing

Victoria Hancock made a motion to open the public hearing.

Marybeth Jacobsen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence Aye
Ernie Villegas Absent
Victoria Hancock Aye
Marybeth Jacobsen Aye

B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the Revised Personalized Learning Policy

Board President Lawrence announced the public hearing opened at 11:06 a.m. Corrine Manley explained on July 9th, Governor Newsom signed into law Assembly Bill 130 which added a variety of new rules for independent study programs. AB 130 requires updates to our board-approved Personalized Learning Policy and student master agreements.

The Personalized Learning Policy has been updated to include language about procedures for tiered re-engagement in response to student absenteeism, a defined level of "satisfactory educational progress" for students, a provision that every student will have access to connectivity and devices, added documentation requirements, how often parents will be contacted regarding their student's progress, and a mandated level of live interaction and synchronous instruction for certain grade spans.

The synchronous instruction requirements for grades 9 to 12 must offer opportunities for at least weekly synchronous instruction for all students throughout the school year.

As defined in the new law, "synchronous instruction" means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction must be provided by the teacher of record for each student.

The Master Agreement and Addendum have been updated to include the following:

- The manner, time, frequency, and place for submitting a pupil's assignments, for reporting the pupil's academic progress, and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.
- The specific resources, including materials and personnel that will be made available to the pupil. These resources shall include confirming or providing access to all pupils to the connectivity and devices adequate to participate in the educational program and complete assigned work.
- A statement of the policies adopted herein regarding the maximum length of time allowed between the assignment and the completion of a pupil's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed prior to an evaluation of whether or not the pupil should be allowed to continue in independent study.
- A statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs in order to be consistent with the pupil's individualized education program or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.

Students typically sign the Master Agreement for the new school year on or before the first day of instruction, which is July 1st in our program. Since AB 130 was adopted on July 9th, 8 days after most students had already signed a Master

Agreement for the new school year, this required the school team to reach out to students to obtain a new Master Agreement Addendum acknowledging the changes to the Master Agreement for the 2021-22 school year. AB 130 defined a 30-day grace period from the start of instruction to obtain the updated Master Agreement Addendum. As of today, the school has over 90% of Master Agreement Addendums signed and collected and feels confident that majority, if not all, will be collected by the deadline. Ms. Manley praised the school team for this accomplishment.

Ms. Manley concluded her presentation and asked if there were any questions or comments from the board and members of the public.

Board Member Jacobsen asked if once the policy is in place, how much more work will this be for the staff to comply. Ms. Manley informed the board that while it won't be easy, they are fortunate to already have a very involved independent study program. Students are already required to check in weekly and interventions are already in place. There are some details that need to be worked on, such as the synchronous instruction with supervising teachers and how to best improve documenting student participation. Additionally, they are discussing how best to improve the weekly home contact system. Ms. Manley informed the board the school will continue their personal calls to students at home but are looking to add an automated weekly call as well, to provide parents with attendance and participation information. Ms. Manley expressed to the board how much needs to be put in place in a very short amount of time, but she feels with her amazing staff they will be able to get it done. Board Member Jacobsen praised Ms. Manley and her staff for all they have done. Ms. Manley thanked her support staff, LLAC, and legal team for all of their help. Board Secretary Hancock also praised Ms. Manley and all support staff for getting this all together. Board President Lawrence thanked everyone for all their efforts.

C. Close Public Hearing

Hearing no comments from the public, Board President Lawrence closed the public hearing at 11:20 a.m.

Marybeth Jacobsen made a motion to close the public hearing.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Victoria Hancock Aye

Ernie Villegas Absent

Randell Lawrence Aye

Marybeth Jacobsen Aye

IV. Action Items

A. The Board will be asked to review and approve the Revised Personalized Learning Policy

Corrine Manley recommended the board approve the revised Personalized Learning Policy that was shared during the Public Hearing.

Marybeth Jacobsen made a motion to approve the Revised Personalized Learning Policy.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ernie Villegas Absent

Randell Lawrence Aye

Marybeth Jacobsen Aye

Victoria Hancock Aye

V. Additional Corporate Officers and Board Members' Observations and Comments.

A. Observations and Comments

Board President Lawrence thanked Ms. Manley and staff for rushing to get this done.

VI. Closing Items

A. Next Regular Board Meeting Date: August 30, 2021, 4:00pm

B. Adjourn Meeting

Victoria Hancock made a motion to adjourn the meeting.

Marybeth Jacobsen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ernie Villegas Absent

Marybeth Jacobsen Aye

Randell Lawrence Aye

Victoria Hancock Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:22 AM.

Respectfully Submitted,

Victoria Hancock

Accommodations. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@vrchs.org.