

Vista Real Charter High School

Minutes

Regular Board Meeting

Operated by Vista Real Public Charter, Inc., A California Non-Profit Public Benefit Corporation

Date and Time

Wednesday May 18, 2022 at 5:00 PM

Location

https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_ODI2TZjMTAtMmU3NC00NzUzLWJjYWUtYTg5ZmEwZmI5NzU0%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=65396dc2-f13d-4338-9a2c-5f85b4c1e94b&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

Or call in for Audio only:

Conference Line: (657) 207-0015 Code: 842 356 970#

MEETING LOGISTICS

This meeting is held in compliance with Assembly Bill 361, which allows flexibility in Brown Act teleconferencing procedures as addressed by the Board under Agenda Item I.E. The public is encouraged to participate in the meeting telephonically by dialing the conference line or by clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@vrchs.org. The public may also provide comments telephonically during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present

Ernie Villegas (remote), Gary Cushing (remote), Marybeth Jacobsen (remote), Randell Lawrence (remote), Victoria Hancock (remote)

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Lawrence read aloud the notices regarding meeting logistics and accommodations.

Randell Lawrence called a meeting of the board of directors of Vista Real Charter High School to order on Wednesday May 18, 2022 at 5:00 PM.

B. Roll Call and Establishment of Quorum

C. Pledge of Allegiance

Board Member Cushing led the pledge of allegiance.

D. Staff Introductions

Corrine Manley, CEO and Area Superintendent
Jeri Vincent, Corporate Secretary
Jeff Martineau, V.P. of Charter Relations
Bill Thompson, Legal Counsel
Michelle Lopez, Legal Counsel, LLAC

E. Adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361

Jeff Martineau discussed Assembly Bill 361, signed by Governor Newsom on September 16, 2021, and explained that the law exempts the board from certain provisions of the Brown Act related to teleconference meetings during states of emergency, as long as the Board makes required findings as detailed in the law. Under AB 361, boards that would like to continue to meet remotely must determine by majority vote whether, as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. Mr. Martineau directed the board members to the resolution located in their packet and recommended the board approve the Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Gary Cushing made a motion to adopt Resolution Continuing Board of Directors' Authority to Hold Virtual or Teleconference Meetings Pursuant to Assembly Bill 361.

Victoria Hancock seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence Aye
Gary Cushing Aye
Ernie Villegas Aye
Marybeth Jacobsen Aye
Victoria Hancock Aye

F. Approve Agenda for the May 18, 2022, Regular Public Meeting of the Board of Directors

Marybeth Jacobsen made a motion to approve Agenda for the May 18, 2022, Regular Public Meeting of the Board of Directors.

Ernie Villegas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence Aye
Ernie Villegas Aye
Victoria Hancock Aye
Gary Cushing Aye
Marybeth Jacobsen Aye

G.

Approve Minutes of the April 25, 2022, Regular Public Meeting of the Board of Directors

Victoria Hancock made a motion to approve the minutes from Regular Board Meeting on 04-25-22.

Gary Cushing seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ernie Villegas	Aye
Marybeth Jacobsen	Aye
Gary Cushing	Aye
Randell Lawrence	Aye
Victoria Hancock	Aye

II. Consent Agenda

A. Consent Agenda Items

Board President Renney announced the consent agenda items and asked if any member would like to discuss any of the agenda items for action separately. Hearing none, Board President Renney asked for a motion to approve the consent agenda.

Gary Cushing made a motion to approve the consent agenda items.

Ernie Villegas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence	Aye
Ernie Villegas	Aye
Victoria Hancock	Aye
Gary Cushing	Aye
Marybeth Jacobsen	Aye

III. Public Comment

A. Public Comment

Board President Lawrence read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda, by dialing the teleconference line or by clicking the weblink listed on the posted agenda. The time allotted per presentation will not exceed three (3) minutes, except in the case where a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Lawrence asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

IV. School Reports and Information

A. Local Control and Accountability Plan Goals and Metrics

Corrine Manley directed the board to the LCAP goals and metrics information located in their board package and informed the board the data reflects the progress the school has made on Goals 1 through 4 from Learning Periods 1 through 7. Ms. Manley then reviewed each of the goals, highlighting the following:

Goal 1: Increase Academic Progress –teachers are highly qualified, reading Lexile average, mathematics quintile average, average credit completion, EL reclassification rate, credit completion rate, and DASS graduation cohort rate. Ms. Manley explained many of the metrics are in progress.

Goal 2: Students Will Gain Skills for College and Career Readiness – Ms. Manley explained several categories are still in progress; year-to-date data and the implementation of state academic standards and EL courses have exceeded the 2020-21 data.

Goal 3: Increase Student Retention Rate – school facilities rated exemplary, attendance rate has exceeded the prior two school years, suspension and expulsion rate is 0%, and dropout rate has decreased from the 2021-22 school year.

Goal 4: Increase Educational Partner Engagement – educational partner engagement activities and PAC/ELAC participation metrics are still in progress. Surveys showed 100% of students and teachers feel safe and 99% of students and 100% of teachers feel connected, which is a significant increase from the prior school year.

Ms. Manley then requested input from the governing board members on the LCAP goals and metrics.

Board Member Villegas commented on some of the encouraging scores, especially for school safety.

B. Comprehensive Support and Improvement Plan Update

Corrine Manley explained Vista Real Charter High School has been identified for Comprehensive Support and Improvement (CSI) under the federal Every Student Succeeds Act (ESSA), because the single year cohort graduation rate was 67.8% for a two-year average (2018 & 2019), which is below the federal threshold of 68%. The school developed a collaborative process involving parents, students and staff, developed improvement strategies after doing a school-level needs assessment, determined evidence-based interventions, and examined the program for any resource inequities. Ms. Manley then reviewed the improvement strategy as determined through the collaborative educational partner engagement process:

Identified Areas

- Leadership team implement a Professional Learning Community/PLC process for on-going data-driven improvement with staff
- Educational partner engagement with parents and guardians via the PAC and ELAC Meetings
- Counseling and social work support for senior students
- Student retention support for senior students

Methods and Strategies

- Provide one-on-one tutoring
- Provide positive social incentives for good attendance
- Track specific data for senior students through a team of teachers, counselors and student retention support staff
- Continue seeking educational partner involvement and input

Areas of Focus

- Clear communication with staff on 12th grade cohort graduation requirements and deadlines
- Consistent communication with 12th graders on progress towards graduation
- Invitations to educational partners for parents and guardians through PAC and ELAC meetings, senior information nights, and conferences

Internal Progress Monitoring.

- Senior student tracker used by school counselors
- Internal 1-year cohort grad rate DASS report for school leadership to identify and support students to graduation
- New 2-year cohort grad rate average DASS Report for school leadership to review the average grad rate for the 2020-21 and 2021-22 school years in a percentage format

Board President Lawrence asked if other schools in the county are on CSI. Ms. Manley informed the board she is not aware of any, but she will research and report back to the board. She reminded the board of the change in the way the graduation rates are calculated and how that change caused the school to be placed on CSI.

Board Member Cushing asked for clarity on what qualifies under the graduation rate. Ms. Manley explained to the board what qualifies under the graduation rate.

V. Action Items

A. The Board will be asked to approve entering into a Memorandum of Understanding with the Simi Valley Unified School District to provide instruction to students

Corrine Manley directed the board to the MOU agreement with Simi Valley Unified School District and explained the approval of the Student Enrichment and Credit Recovery Program agreement will allow that program to be established as agreed between the District and Vista Real to provide instruction to students. The District and Vista Real will work cooperatively to ensure that the classes offered through the Program meet District and state academic credit requirements, and that all eligible students who enroll and participate in the Program meet state requirements for charter school attendance accounting purposes. Additionally, Ms. Manley informed the board that, moving forward, the school will look into modifying the mutual indemnification language as recommended by Board Member Jacobsen.

Board President Lawrence thanked Ms. Manley.

Victoria Hancock made a motion to approve entering into a Memorandum of Understanding with the Simi Valley Unified School District to provide instruction to students.

Gary Cushing seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Ernie Villegas	Aye
Victoria Hancock	Aye
Randell Lawrence	Aye
Gary Cushing	Aye
Marybeth Jacobsen	Aye

B. The Board will be asked to approve entering into a Memorandum of Understanding with the Ventura Unified School District to provide instruction to students

Corrine Manley directed the board to the MOU agreement with Ventura Unified School District and explained the approval of the Student Enrichment and Credit Recovery Program agreement will allow that program to be established as agreed between the District and Vista

Real to provide instruction to students. The District and Vista Real will work cooperatively to ensure that the classes offered through the Program meet District and state academic credit requirements, and that all eligible students who enroll and participate in the Program meet state requirements for charter school attendance accounting purposes.

Marybeth Jacobsen made a motion to approve entering into a Memorandum of Understanding with the Ventura Unified School District to provide instruction to students. Ernie Villegas seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Marybeth Jacobsen	Aye
Ernie Villegas	Aye
Randell Lawrence	Aye
Gary Cushing	Aye
Victoria Hancock	Aye

VI. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Jeri Vincent thanked Mr. Lawrence for leading the meeting. She also praised Ms. Manley for the 100% safety and connectivity score.

Board President Lawrence thanked Ms. Manley and her staff for all their detailed work. He also thanked the board for their participation.

Board Member Jacobsen asked when graduation will be held. Ms. Manley informed the board that graduation is set for June 9th.

VII. Closing Items

A. Next Regular Board Meeting Date: June 6, 2022, 4:00pm

B. Adjourn Meeting

Gary Cushing made a motion to adjourn the meeting. Marybeth Jacobsen seconded the motion. The board **VOTED** to approve the motion.

Roll Call

Marybeth Jacobsen	Aye
Gary Cushing	Aye
Ernie Villegas	Aye
Randell Lawrence	Aye
Victoria Hancock	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:29 PM.

Respectfully Submitted,
Victoria Hancock

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and

public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@vrchs.org.