

# Vista Real Charter High School

## Regular Board Meeting

Operated by Vista Real Public Charter, Inc., A California Non-Profit  
Public Benefit Corporation

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### Date and Time

Monday April 17, 2023 at 4:00 PM PDT

### Location

**Meeting Location:** 5100 Telegraph Road, Suite J, Ventura, CA 93003

### Or Join Using the Meeting Link:

[https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeetup-join%2F19%3Ameeting\\_MDc3NDBhMTMtMWVjZS00ZDU2LTk0YWVtOTBmNDZhNDE4YmM3%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=abd92e4d-f97f-48c4-b72f-e6885c04b647&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true](https://teams.microsoft.com/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeetup-join%2F19%3Ameeting_MDc3NDBhMTMtMWVjZS00ZDU2LTk0YWVtOTBmNDZhNDE4YmM3%40thread.v2%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522c33f6d28-3425-42a7-8827-d21f10bb2e83%2522%252c%2522Oid%2522%253a%25224e4cd601-0d23-44be-8261-73cdf2e9f610%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkId=abd92e4d-f97f-48c4-b72f-e6885c04b647&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true)

### Or Call in for audio only:

Conference Line (657) 207-0015 Code: 413 470 820#

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### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@vrchs.org](mailto:publiccomments@vrchs.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

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### Agenda

Purpose Presenter Time

**I. Opening Items**

**4:00 PM**

Opening Items

- A. Call the Meeting to Order  
Randell  
Lawrence
- B. Roll Call and Establishment of Quorum  
Randell  
Lawrence

**Members of the Board Roll Call and Establishment of Quorum**

Randell Lawrence, Board President  
Victoria Hancock, Board Secretary  
Ernest "Ernie" Villegas, Board Member  
Marybeth Jacobsen, Board Member  
Gary Cushing, Board Member

**Learning Centers Roll Call:**

4001 Mission Oaks Blvd. Ste. E, Camarillo, CA 93012  
5000 C Street, Suite 15B, Oxnard, CA 93033  
1407 East Los Angeles Avenue, Suite L, Simi Valley, CA 93065  
106 North 8th Street, Santa Paula, CA 93060  
401 South A Street, Suite 3, Oxnard, CA 93030

- C. Pledge of Allegiance  
Randell  
Lawrence
- D. Staff Introductions  
Randell  
Lawrence

*At this time, staff members will be invited to state their names and titles.*

- E. Approve Agenda for the April 17, 2023,  
Regular Public Meeting of the Board of  
Directors  
Vote  
Randell  
Lawrence
- F. Approve Minutes of the March 6, 2023,  
Regular Public Meeting of the Board of  
Directors  
Approve  
Minutes  
Randell  
Lawrence
- G. Approve Minutes of the March 27, 2023,  
Regular Public Meeting of the Board of  
Directors  
Approve  
Minutes  
Randell  
Lawrence

**II. Consent Agenda**

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

	Purpose	Presenter	Time
<b>A. Consent Agenda Items</b>	Vote	Randell Lawrence	
1. The Board will be asked to approve the revised Employee Handbook 2. The Board will be asked to approve the revised COVID-19 Plan for Resuming In-Person Instruction, an addendum to the school's Health and Safety Plan			

### III. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

<b>A. Public Comment</b>	FYI	Randell Lawrence
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### IV. School Reports and Information

<b>A. Area Superintendent Update</b>	FYI	Corrine Manley
<b>B. 2022–2023 Eligibility for Comprehensive Support and Improvement (CSI) School Assistance Under the Federal Every Student Succeeds Act</b>	FYI	Corrine Manley
<b>C. LCAP Goals and Metrics</b>	FYI	Josephine Nguyen
<b>D. School Survey Report</b>	FYI	Josephine Nguyen
<b>E. Facilities Update</b>	FYI	Corrine Manley Tres Simi
<b>F. Finance Update</b>	FYI	Guita Sharifi
<b>G. Legislative Update</b>	FYI	Bob Morales
<b>H. 2023-2024 Board Meeting Dates</b>	FYI	Randell Lawrence

Purpose Presenter Time

**V. Action Items**

- A. The Board will be asked to approve entering into a Memorandum of Understanding with the Conejo Valley Unified School District to provide instruction to students      Vote      Corrine Manley
- B. The Board will be asked to approve entering into a Memorandum of Understanding with the Oxnard Union High School District to provide instruction to students      Vote      Corrine Manley
- C. The Board will be asked to approve entering into a Memorandum of Understanding with the Simi Valley Unified School District to provide instruction to students      Vote      Corrine Manley
- D. The Board will be asked to approve entering into a Memorandum of Understanding with the Ventura Unified School District to provide instruction to students      Vote      Corrine Manley
- E. The Board will be asked to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency permit and/or limited assignment permit for teachers at the School for the 2023-2024 School Year per California Code of Regulations §80026      Vote      Corrine Manley

**VI. Additional Corporate Officers and Board Members’ Observations and Comments**

- A. Observations and Comments      FYI      Randell Lawrence

**VII. Closed Session**

- A. Adjourn open public Board meeting to go into closed session      Vote      Randell Lawrence

PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
(Government Code section 54957(b)(1).)

	Purpose	Presenter	Time
Title: Area Superintendent			
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Randell Lawrence	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Randell Lawrence	

### VIII. Closing Items

<b>A.</b> Next Regular Board Meeting Date: May 25, 2023, 4:00pm	FYI	Randell Lawrence	
<b>B.</b> Adjourn Meeting	Vote	Randell Lawrence	

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@vrchs.org](mailto:publiccomments@vrchs.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.