

Vista Real Charter High School

Regular Board Meeting

Operated by Vista Real Public Charter, Inc., A California Non-Profit Public Benefit Corporation

Date and Time

Wednesday May 29, 2024 at 4:00 PM PDT

Location

Meeting Location: 106 North 8th Street, Santa Paula, CA 93060

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 228 006 226 914

Passcode: oS4NMB

Or call in (audio only)

[+1 657-207-0015,,11990669#](#)

Phone Conference ID: 119 906 69#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@vrchs.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Agenda

I. Opening Items

4:00 PM

Opening Items

- A. Call the Meeting to Order Randell Lawrence
- B. Roll Call and Establishment of Quorum Randell Lawrence

Members of the Board Roll Call and Establishment of Quorum

Randell Lawrence, Board President
 Victoria Hancock, Board Secretary
 Ernest “Ernie” Villegas, Board Member
 Marybeth Jacobsen, Board Member
 Gary Cushing, Board Member

Learning Centers Roll Call:

4001 Mission Oaks Blvd. Ste. E, Camarillo, CA 93012
 5000 C Street, Suite 15B, Oxnard, CA 93033
 1407 East Los Angeles Ave., Ste. L, Simi Valley, CA 93065
 5100 Telegraph Road, Suite J, Ventura, CA 93003
 401 South A Street, Suite 3, Oxnard, CA 93030

- C. Pledge of Allegiance Randell Lawrence
- D. Staff Introductions Randell Lawrence
At this time, staff members will be invited to state their names and titles.
- E. Approve Agenda for the May 29, 2024, Regular Public Meeting of the Board of Directors Vote Randell Lawrence
- F. Approve Minutes of the April 10, 2024, Regular Public Meeting of the Board of Directors Approve Minutes Randell Lawrence
- G. Approve Minutes of the May 17, 2024, Regular Public Meeting of the Board of Directors Approve Minutes Randell Lawrence

II. Consent Agenda

All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be

	Purpose	Presenter	Time
<i>asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.</i>			

A.	Consent Agenda Items	Vote	Randell Lawrence
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1. The Board will be asked to accept the Uniform Complaints Report for the 2023-2024 school year: 0 Complaints Received
2. The Board will be asked to repeal the Area Superintendent Evaluation Policy and Procedures effective July 1, 2023

III. Public Comment

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

A.	Public Comment	FYI	Randell Lawrence
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IV. School Reports and Information

A.	Area Superintendent Update	FYI	Corrine Manley
B.	Finance Update	FYI	Guita Sharifi
C.	Facilities Update	FYI	Tres Simi
D.	Insurance and Risk Review	FYI	Bill Thompson
E.	Report on Mathematics Placement Results	FYI	Corrine Manley
F.	LCFF Local Indicators Report	FYI	Josephine Nguyen
G.	Annual IRS Form 990, Return of Organization Exempt from Income Tax and the California return for 2022, as filed	FYI	Guita Sharifi
H.	2024-2025 Board Meeting Dates	FYI	Randell Lawrence

V. Action Items

	Purpose	Presenter	Time
A. The Board will be asked to approve Victoria Hancock to serve on the Board of Directors for the term July 1, 2024 through June 30, 2025	Vote	Randell Lawrence	
B. The Board will be asked to approve Ernest “Ernie” Villegas to serve on the Board of Directors for the term July 1, 2024 through June 30, 2025	Vote	Randell Lawrence	
C. The Board will be asked to approve Marybeth Jacobsen to serve on the Board of Directors for the term July 1, 2024 through June 30, 2025	Vote	Randell Lawrence	
D. The Board will be asked to approve Gary Cushing to serve on the Board of Directors for the term July 1, 2024 through June 30, 2025	Vote	Randell Lawrence	
E. The Board will be asked to approve Randell Lawrence to serve on the Board of Directors for the term July 1, 2024 through June 30, 2025	Vote	Victoria Hancock	
F. The Board will be asked to approve entering into a Memorandum of Understanding with the Conejo Valley Unified School District to provide instruction to students	Vote	Corrine Manley	
G. The Board will be asked to approve entering into a Memorandum of Understanding with the Oxnard Union High School District to provide instruction to students	Vote	Corrine Manley	
H. The Board will be asked to approve entering into a Memorandum of Understanding with the Simi Valley Unified School District to provide instruction to students	Vote	Corrine Manley	
I. The Board will be asked to approve entering into a Memorandum of Understanding with the Ventura Unified School District to provide instruction to students	Vote	Corrine Manley	
J. The Board will be asked to approve the Proposition 28: Arts and Music in Schools Funding Annual Report for fiscal year 2023-24	Vote	Josephine Nguyen	

	Purpose	Presenter	Time
K. The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others	Vote	Randell Lawrence	
L. The Board will be asked to reauthorize the Corporate Officers to award discretionary incentives to employees at various sundry times	Vote	Corrine Manley	
M. The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	
N. The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2024-2025, which drives the primary source of funding for the charter school	Vote	Guita Sharifi	
O. The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	
P. The Board will be asked to approve the Budget for the 2024-2025 fiscal year	Vote	Guita Sharifi	
Q. The Board will be asked to approve the 2024-2025 Budget Overview for Parents, 2023-2024 Local Control and Accountability Plan (LCAP) Annual Update, and the LCAP with Comprehensive Support and Improvement Plan for the 2024-2025 school year	Vote	Josephine Nguyen	
R. The Board will be asked to approve the revised Expanded Learning Opportunities Grant (ELO-G) Plan for the school	Vote	Josephine Nguyen	
S. The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2024-2025 school year	Vote	Corrine Manley	
T. The Board will be asked to renew a Revolving Line of Credit (RLOC) from Hanmi Bank for the	Vote	Guita Sharifi	

	Purpose	Presenter	Time
2024-2025 school year, as needed, to maintain adequate cash flow pursuant to the RLOC provisions			
U. The Board will be asked to approve obtaining a loan from Lifelong Learning Administration Corporation (LLAC) during the 2024-2025 fiscal year, as needed to maintain adequate cash flow, pursuant to promissory note provisions with applicable interest	Vote	Guita Sharifi	
V. The Board will be asked to approve the signers for all bank accounts	Vote	Randell Lawrence	
VI. Additional Corporate Officers and Board Members' Observations and Comments			
A. Observations and Comments	FYI	Randell Lawrence	
VII. Closed Session			
A. Adjourn open public Board meeting to go into closed session	Vote	Randell Lawrence	
<p>1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent</p>			
B. Adjourn closed session and reconvene to open public Board meeting	Vote	Randell Lawrence	
C. Report of action taken or recommendations made in closed session, if any	FYI	Randell Lawrence	
VIII. Closing Items			
A. Next Regular Board Meeting Date: August 28, 2024, 4:00pm	FYI	Randell Lawrence	
B. Adjourn Meeting	Vote	Randell Lawrence	

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@vrchs.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.