

Vista Real Charter High School

Regular Board Meeting

Operated by Vista Real Public Charter, Inc., A California Non-Profit Public Benefit Corporation

Date and Time

Monday March 3, 2025 at 3:00 PM PST

Location

Meeting Location: 106 North 8th Street, Santa Paula, CA 93060

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 226 728 763 739

Passcode: YE2iG92j

Dial in by phone

[+1 657-207-0015,,565013960#](#)

Phone conference ID: 565 013 960#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@vrchs.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Agenda

	Purpose	Presenter	Time
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I. Opening Items

3:00 PM

Opening Items

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| A. Call the Meeting to Order | | Randell Lawrence | |
| B. Roll Call and Establishment of Quorum | | Randell Lawrence | |

Members of the Board Roll Call and Establishment of Quorum

Randell Lawrence, Board President
 Victoria Hancock, Board Secretary
 Ernest “Ernie” Villegas, Board Member
 Marybeth Jacobsen, Board Member
 Gary Cushing, Board Member

Learning Centers Roll Call:

4001 Mission Oaks Blvd. Ste. E, Camarillo, CA 93012
 5000 C Street, Suite 15B, Oxnard, CA 93033
 1407 East Los Angeles Ave., Ste. L, Simi Valley, CA 93065
 5100 Telegraph Road, Suite J, Ventura, CA 93003
 401 South A Street, Suite 3, Oxnard, CA 93030

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|---|-----------------|------------------|--|
| C. Pledge of Allegiance | | Randell Lawrence | |
| D. Staff Introductions | | Randell Lawrence | |
| <i>At this time, staff members will be invited to state their names and titles.</i> | | | |
| E. Approve Agenda for the March 3, 2025, Regular Public Meeting of the Board of Directors | Vote | Randell Lawrence | |
| F. Approve Minutes of the December 9, 2024, Regular Public Meeting of the Board of Directors | Approve Minutes | Randell Lawrence | |

II. Consent Agenda

All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

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| A. Consent Agenda Items | Vote | Randell Lawrence | |
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Purpose

Presenter

Time

1. The Board will be asked to review and approve the School Accountability Report Card
2. The Board will be asked to approve the 2025-2026 School Calendar
3. The Board will be asked to approve the 2025-2026 Employee Handbook

III. Public Comment

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

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| A. Public Comment | FYI | Randell Lawrence |
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IV. School Reports and Information

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| A. Finance Update | FYI | Guita Sharifi |
| B. Area Superintendent Update | FYI | Corrine Manley |
| C. Facilities Update | FYI | Tres Simi |
| D. Insurance and Risk Review Update | FYI | Bill Thompson |
| E. California Dashboard Report | FYI | Josephine Nguyen |

V. Action Items

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|--|------|----------------|
| A. The Board will be asked to approve the amended Conflict of Interest Policy | Vote | Bill Thompson |
| B. The Board will be asked to approve the amended Memorandum of Understanding between Ventura County Board of Education and Vista Real Charter High School | Vote | Corrine Manley |

	Purpose	Presenter	Time
C. The Board will be asked to approve the Second Interim Report and the Revised Budget for the 2024-2025 school year	Vote	Guita Sharifi	
D. The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	
E. The Board will be asked to approve using the auditing firm Wilkinson, Hadley & King & Co., LLP for the 2024-2025 audit	Vote	Guita Sharifi	
F. The Board will be asked to approve the revised Committed Funds Plan for the school	Vote	Corrine Manley	
VI. Additional Corporate Officers and Board Members' Observations and Comments			
A. Observations and Comments	FYI	Randell Lawrence	
VII. Closed Session			
A. Adjourn open public Board meeting to go into closed session	Vote	Randell Lawrence	
<p>1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent</p>			
B. Adjourn closed session and reconvene to open public Board meeting	Vote	Randell Lawrence	
C. Report of action taken or recommendations made in closed session, if any	FYI	Randell Lawrence	
VIII. Closing Items			
A. Next Regular Board Meeting Date: April 23, 2025, 3:00pm	FYI	Randell Lawrence	
B. Adjourn Meeting	Vote	Randell Lawrence	

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@vrchs.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.