

APPROVED

# Vista Real Charter High School

## Minutes

### Regular Board Meeting

Operated by Vista Real Public Charter, Inc., A California Non-Profit Public Benefit Corporation

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#### Date and Time

Wednesday February 19, 2025 at 3:00 PM

#### Location

**Meeting Location:** 106 North 8th Street, Santa Paula, CA 93060

**Satellite Locations:** 177 Holston Drive, Lancaster, CA 93535  
1407 East Los Angeles Avenue, Suite L, Simi Valley, CA 93065

#### Microsoft Teams

[Join the meeting now](#)

Meeting ID: 284 033 839 304

Passcode: fk9xJ2tC

#### Dial in by phone

[+1 657-207-0015,,802882479#](#)

Phone conference ID: 802 882 479#

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#### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@vrchs.org](mailto:publiccomments@vrchs.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

#### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

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#### Directors Present

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Ernie Villegas, Gary Cushing, Marybeth Jacobsen (remote), Randell Lawrence, Victoria Hancock (remote)

### **Directors Absent**

*None*

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## **I. Opening Items**

### **A. Call the Meeting to Order**

Board President Lawrence read aloud the notices regarding meeting logistics and accommodations.

Randell Lawrence called a meeting of the board of directors of Vista Real Charter High School to order on Wednesday Feb 19, 2025 at 3:00 PM.

### **B. Roll Call and Establishment of Quorum**

Board President Lawrence performed a board member roll call, and a quorum was established.

Board President Lawrence then introduced Jillian Rojas, who performed a roll call of the learning center locations that joined the meeting via a two-way teleconference line.

### **C. Pledge of Allegiance**

Board Member Villegas led the pledge of allegiance.

### **D. Staff Introductions**

Jeri Vincent, Corporate Secretary

Shellie Hanes, Superintendent

Darin Bower, COO

Josephine Nguyen, Federal and State Programs Coordinator

Jon Oats, Principal

Bill Thompson, Legal Counsel

### **E. Approve Agenda for the February 19, 2025, Regular Public Meeting of the Board of Directors**

Gary Cushing made a motion to approve Agenda for the February 19, 2025, Regular Public Meeting of the Board of Directors.

Ernie Villegas seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

Ernie Villegas           Aye

Marybeth Jacobsen   Aye

### **Roll Call**

Victoria Hancock     Aye  
Gary Cushing         Aye  
Randell Lawrence     Aye

## **II. Public Comment**

### **A. Public Comment**

Board President Lawrence read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Lawrence asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

## **III. School Reports and Information**

### **A. Mid-Year Local Control Accountability Plan Update**

Josephine Nguyen directed the board to the 2024-2025 Mid-Year Local Control Accountability Plan ("LCAP") report located in the board packet. Ms. Nguyen reminded the board this mid-year LCAP report is required to ensure the continual monitoring and evaluation of the school's progress towards its LCAP goals. Ms. Nguyen then provided a presentation on the school's mid-year LCAP, which included the actions implementation, expenditures to date, progress on metrics and the budget overview for parents.

Next, Ms. Nguyen explained the data and information for the following goals:

- **Goal #1 Increase Academic Progress:** All actions are fully implemented, except for action 1.8, which is professional development specifically aimed at English Learners. Literacy staff is scheduled to attend the CAFE Conference in the Spring. All other academic interventions including programs for English learners, tutoring, and counseling are ongoing and associated metrics show a slight increase in outcomes. Credit completion has increased. Counseling and tutoring are strong drivers in the school's 1-year DASS Cohort rate. Focus areas include increasing student activities.
- **Goal #2 Students Will Gain Skills for College and Career-Readiness:** All actions have been fully implemented, except for action 2.1, due to the recent transition of one of

the school's counselors to a College & Career-specific role. Despite setbacks, the school has been able to provide 100% access to technology and standards aligned materials, allowing students to have a secure educational experience, regardless of their starting point.

- Goal #3 Increase Student Retention: The school continues to provide nutrition, transportation, and social emotional supports to students. They continue to keep retention, success, and attendance rates their top priorities.
- Goal #4 Increase Educational Partners' Engagement: Total participation is expected to be higher than each of the last 3 years, with a big contributor being the "Give Back" events held at each site. Additionally, the school continues to translate all parent meetings and documents to Spanish to increase access. Lastly, they are including more opportunities for feedback from parents through better facilitation techniques and exit tickets.

Board Member Villegas asked which area Ms. Nguyen is surprised to see doing so well. Ms. Nguyen shared her excitement to see students increasing their credit completion and expects to see it continue to grow.

Board Member Villegas asked what area should the school be focusing on. Ms. Nguyen discussed the need to increase college and career readiness. The board discussed CTE and the need to increase student access. Mr. Oats shared about the welding and EMS programs available to students. He also discussed the length and requirements of the programs. Mr. Villegas and the board discussed ideas on how to increase program options to students.

Board President Lawrence thanked Ms. Nguyen for her presentation.

#### **IV. Additional Corporate Officers and Board Members' Observations and Comments**

##### **A. Observations and Comments**

There were no further comments.

#### **V. Closing Items**

##### **A. Next Regular Board Meeting Date: March 3, 2025, 3:00pm**

##### **B. Adjourn Meeting**

Ernie Villegas made a motion to adjourn the meeting.

Gary Cushing seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

Ernie Villegas      Aye

Randell Lawrence    Aye

**Roll Call**

Marybeth Jacobsen Aye

Victoria Hancock Aye

Gary Cushing Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:23 PM.

Respectfully Submitted,  
Victoria Hancock

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**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@vrchs.org](mailto:publiccomments@vrchs.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.