

Vista Real Charter High School

Regular Board Meeting

Operated by Vista Real Public Charter, Inc., A California Non-Profit Public Benefit Corporation

Date and Time

Wednesday April 23, 2025 at 3:00 PM PDT

Location

Meeting Location: 106 North 8th Street, Santa Paula, CA 93060

Satellite Location: 177 Holston Drive, Lancaster, CA 93535

Microsoft Teams

[Join the meeting now](#)

Meeting ID: 210 440 325 755

Passcode: Fa76Sh3w

Dial in by phone

[+1 657-207-0015,,474058544#](#)

Phone conference ID: 474 058 544#

MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@vrchs.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Agenda

	Purpose	Presenter	Time
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I. Opening Items

3:00 PM

Opening Items

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| A. | Call the Meeting to Order | Randell Lawrence | |
| B. | Roll Call and Establishment of Quorum | Randell Lawrence | |

Members of the Board Roll Call and Establishment of Quorum

Randell Lawrence, Board President
 Victoria Hancock, Board Secretary
 Ernest “Ernie” Villegas, Board Member
 Marybeth Jacobsen, Board Member
 Gary Cushing, Board Member

Learning Centers Roll Call:

4001 Mission Oaks Blvd. Ste. E, Camarillo, CA 93012
 5000 C Street, Suite 15B, Oxnard, CA 93033
 1407 East Los Angeles Ave., Ste. L, Simi Valley, CA 93065
 5100 Telegraph Road, Suite J, Ventura, CA 93003
 401 South A Street, Suite 3, Oxnard, CA 93030

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| C. | Pledge of Allegiance | Randell Lawrence | |
| D. | Staff Introductions | Randell Lawrence | |
| <i>At this time, staff members will be invited to state their names and titles.</i> | | | |
| E. | Approve Agenda for the April 23, 2025, Regular Public Meeting of the Board of Directors | Vote | Randell Lawrence |
| F. | Approve Minutes of the February 19, 2025, Regular Public Meeting of the Board of Directors | Approve Minutes | Randell Lawrence |
| G. | Approve Minutes of the March 3, 2025, Regular Public Meeting of the Board of Directors | Approve Minutes | Randell Lawrence |

II. Consent Agenda

All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be

Purpose

Presenter

Time

asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

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| A. | Consent Agenda Items | Vote | Randell Lawrence |
| | 1. The Board will be asked to approve the 2025-26 Parent-Student Handbook | | |
| | 2. The Board will be asked to approve the revised Suspension and Expulsion Policy and Procedure | | |
| | 3. The Board will be asked to approve the revised Title IX Policy Prohibiting Discrimination on the Basis of Sex | | |
| | 4. The Board will be asked to approve the revised Harassment, Intimidation, Discrimination and Bullying Policy | | |
| | 5. The Board will be asked to approve the revised Service Animal Policy | | |

III. Public Comment

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board’s prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

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| A. | Public Comment | FYI | Randell Lawrence |
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IV. School Reports and Information

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| A. | Finance Update | FYI | Guita Sharifi |
| B. | Area Superintendent Update | FYI | Corrine Manley |
| C. | Facilities Update | FYI | Tres Simi |
| D. | Insurance and Risk Review Update | FYI | Bill Thompson |
| E. | Local Control and Accountability Plan Goals and Metrics | FYI | Josephine Nguyen |
| F. | School Survey Report | FYI | Josephine Nguyen |
| G. | CDE Notification of 2023-2024 Annual Determination Pursuant to the Individuals with | FYI | Heather Stuve |

	Purpose	Presenter	Time
Disabilities Education Act and Selection for 2024-2025 Special Education Monitoring Activities			
H. Current Vendor List	FYI	Corrine Manley	
I. 2025-2026 Board Meeting Dates	FYI	Randell Lawrence	
V. Public Hearing			
A. Open Public Hearing	Vote	Randell Lawrence	
B. The Board will hold a public hearing to solicit the recommendations and comments of members of the public regarding the revised Personalized Learning Policy	Discuss	Corrine Manley	
C. Close Public Hearing	Vote	Randell Lawrence	
VI. Action Items			
A. The Board will be asked to approve the revised Personalized Learning Policy	Vote	Corrine Manley	
B. The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	
C. The Board will be asked to approve the Declaration of Need (DON) forms as a prerequisite to the issuance of an emergency permit and/or limited assignment permit for teachers at the School for the 2025-2026 School Year per California Code of Regulations §80026	Vote	Corrine Manley	
D. The Board will be asked to approve entering into a Memorandum of Understanding with the Conejo Valley Unified School District to provide instruction to students	Vote	Corrine Manley	
VII. Additional Corporate Officers and Board Members' Observations and Comments			
A. Observations and Comments	FYI	Randell Lawrence	

	Purpose	Presenter	Time
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VIII. Closed Session

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| A. | Adjourn open public Board meeting to go into closed session | Vote | Randell Lawrence |
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1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code section 54957(b)(1).)
Title: Superintendent

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|-----------|--|------|------------------|
| B. | Adjourn closed session and reconvene to open public Board meeting | Vote | Randell Lawrence |
| C. | Report of action taken or recommendations made in closed session, if any | FYI | Randell Lawrence |

IX. Closing Items

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|-----------|--|------|------------------|
| A. | Next Regular Board Meeting Date: May 27, 2025, 3:00pm followed by May 28, 2025, 3:00pm | FYI | Randell Lawrence |
| B. | Adjourn Meeting | Vote | Randell Lawrence |

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School’s open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@vrchs.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.