

# Vista Real Charter High School

## Regular Board Meeting

Operated by Vista Real Public Charter, Inc., A California Non-Profit Public Benefit Corporation

---

### Date and Time

Wednesday May 28, 2025 at 3:00 PM PDT

### Location

**Meeting Location:** 106 North 8th Street, Santa Paula, CA 93060

**Satellite Location:** 1407 East Los Angeles Ave., Ste. L, Simi Valley, CA 93065

### Microsoft Teams

[Join the meeting now](#)

Meeting ID: 271 042 729 511

Passcode: vS2w5o6X

### Dial in by phone

[+1 657-207-0015,,996193009#](#)

Phone conference ID: 996 193 009#

---

### MEETING LOGISTICS

The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing [publiccomments@vrchs.org](mailto:publiccomments@vrchs.org). The public may also provide comments during the "Public Comment" section of the meeting agenda.

### REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

---

### Agenda

Purpose	Presenter	Time
---------	-----------	------

## I. Opening Items

3:00 PM

### Opening Items

- |           |                                       |                  |
|-----------|---------------------------------------|------------------|
| <b>A.</b> | Call the Meeting to Order             | Randell Lawrence |
| <b>B.</b> | Roll Call and Establishment of Quorum | Randell Lawrence |

### Members of the Board Roll Call and Establishment of Quorum

Randell Lawrence, Board President  
 Victoria Hancock, Board Secretary  
 Ernest "Ernie" Villegas, Board Member  
 Marybeth Jacobsen, Board Member  
 Gary Cushing, Board Member

### Learning Centers Roll Call:

4001 Mission Oaks Blvd. Ste. E, Camarillo, CA 93012  
 5000 C Street, Suite 15B, Oxnard, CA 93033  
 1407 East Los Angeles Ave., Ste. L, Simi Valley, CA 93065  
 5100 Telegraph Road, Suite J, Ventura, CA 93003  
 401 South A Street, Suite 3, Oxnard, CA 93030

- |           |   |                 |                  |
|-----------|---|-----------------|------------------|
| <b>C.</b> | Pledge of Allegiance  |                 | Randell Lawrence |
| <b>D.</b> | Staff Introductions   |                 | Randell Lawrence |
|           | <i>At this time, staff members will be invited to state their names and titles.</i>     |                 |                  |
| <b>E.</b> | Approve Agenda for the May 28, 2025, Regular Public Meeting of the Board of Directors   | Vote            | Randell Lawrence |
| <b>F.</b> | Approve Minutes of the April 23, 2025, Regular Public Meeting of the Board of Directors | Approve Minutes | Randell Lawrence |

## II. Consent Agenda

*All items listed under consent agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board will be asked to approve all of the consent agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.*

- |           |                      |      |                  |
|-----------|----------------------|------|------------------|
| <b>A.</b> | Consent Agenda Items | Vote | Randell Lawrence |
|-----------|----------------------|------|------------------|

	Purpose	Presenter	Time
--	---------	-----------	------

1. The Board will be asked to accept the Uniform Complaints Report for the 2024-2025 school year: 0 Complaints Received
2. The Board will be asked to approve the revised School Safety Plan

### III. Public Comment

*At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.*

A. Public Comment	FYI	Randell Lawrence
-------------------	-----	------------------

### IV. School Reports and Information

A. Finance Update	FYI	Guita Sharifi
B. Area Superintendent Update	FYI	Corrine Manley
C. Facilities Update	FYI	Tres Simi
D. Report on Mathematics Placement Results	FYI	Corrine Manley
E. LCFF Local Indicators Report	FYI	Josephine Nguyen
F. Annual IRS Form 990, Return of Organization Exempt From Income Tax and the California return for 2023, as filed	FYI	Guita Sharifi
G. 2025-2026 Board Meeting Dates	FYI	Randell Lawrence

### V. Action Items

A. The Board will be asked to approve the 2025-2026 Budget Overview for Parents (BOP) and Local Control and Accountability Plan (LCAP) for the 2025-2026 school year	Vote	Josephine Nguyen
--	------	------------------

	Purpose	Presenter	Time
<b>B.</b> The Board will be asked to approve Victoria Hancock to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Randell Lawrence	
<b>C.</b> The Board will be asked to approve Ernest “Ernie” Villegas to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Randell Lawrence	
<b>D.</b> The Board will be asked to approve Marybeth Jacobsen to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Randell Lawrence	
<b>E.</b> The Board will be asked to approve Gary Cushing to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Randell Lawrence	
<b>F.</b> The Board will be asked to approve Randell Lawrence to serve on the Board of Directors for the term July 1, 2025 through June 30, 2026	Vote	Victoria Hancock	
<b>G.</b> The Board will be asked to approve entering into a Memorandum of Understanding with the Oxnard Union High School District to provide instruction to students	Vote	Corrine Manley	
<b>H.</b> The Board will be asked to approve entering into a Memorandum of Understanding with the Simi Valley Unified School District to provide instruction to students	Vote	Corrine Manley	
<b>I.</b> The Board will be asked to approve entering into a Memorandum of Understanding with the Ventura Unified School District to provide instruction to students	Vote	Corrine Manley	
<b>J.</b> The Board will be asked to approve the Proposition 28: Arts and Music in Schools Funding Annual Report for fiscal year 2024-25	Vote	Josephine Nguyen	
<b>K.</b> The Board will be asked to approve revisions to Diploma Path 2 – Special Circumstances for students aged 19 or older who are at risk of not graduating due to extenuating life circumstances,	Vote	Corrine Manley	

	Purpose	Presenter	Time
and Diploma Path 3 – Special Programs for protected student populations (state minimum)			
<b>L.</b> The Board will be asked to re-authorize the officers of the corporation to award discretionary incentives to employees at various sundry times	Vote	Corrine Manley	
<b>M.</b> The Board will be asked to reauthorize the Corporate Officers and Senior Administration to make all reasonable and necessary business arrangements, and enter into all reasonable and necessary transactions, including but not limited to, contracts with vendors, employees, consultants and others	Vote	Randell Lawrence	
<b>N.</b> The Board will be asked to approve the revised Charter School Accounting Manual	Vote	Guita Sharifi	
<b>O.</b> The Board will be asked to approve the Local Control Funding Formula (LCFF) for school year 2025-2026, which drives the primary source of funding for the charter school	Vote	Guita Sharifi	
<b>P.</b> The Board will be asked to approve the Education Protection Account (EPA) spending determinations	Vote	Guita Sharifi	
<b>Q.</b> The Board will be asked to approve the Budget for the 2025-2026 fiscal year	Vote	Guita Sharifi	
<b>R.</b> The Board will be asked to approve the Consolidated Application process and submission for all reports required for the 2025-2026 school year	Vote	Corrine Manley	
<b>S.</b> The Board will be requested to renew the Revolving Line of Credit (RLOC) with Hanmi Bank for the 2025-2026 school year, as necessary, to ensure sufficient cash flow in accordance with the RLOC terms and applicable interest rates	Vote	Guita Sharifi	
<b>T.</b> The Board will be requested to approve securing a revolving loan from Lifelong Learning	Vote	Guita Sharifi	

	Purpose	Presenter	Time
Administration Corporation (LLAC) for the 2025-2026 school year, as necessary, to ensure sufficient cash flow, in accordance with the promissory note terms and applicable interest rates			
<b>U.</b> The Board will be asked to approve the signers for all bank accounts	Vote	Randell Lawrence	
<b>VI. Additional Corporate Officers and Board Members' Observations and Comments</b>			
<b>A.</b> Observations and Comments	FYI	Randell Lawrence	
<b>VII. Closed Session</b>			
<b>A.</b> Adjourn open public Board meeting to go into closed session	Vote	Randell Lawrence	
1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code section 54957(b)(1).) Title: Superintendent			
<b>B.</b> Adjourn closed session and reconvene to open public Board meeting	Vote	Randell Lawrence	
<b>C.</b> Report of action taken or recommendations made in closed session, if any	FYI	Randell Lawrence	
<b>VIII. Closing Items</b>			
<b>A.</b> Next Regular Board Meeting Date: September 2, 2025, 3:00pm	FYI	Randell Lawrence	
<b>B.</b> Adjourn Meeting	Vote	Randell Lawrence	

**Accommodations.** All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

**Non-Discrimination.** The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

**Public Documents.** To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to [publiccomments@vrchs.org](mailto:publiccomments@vrchs.org). Documents are also available for public inspection at the Meeting Location noted on this agenda.