APPROVED

Vista Real Charter High School

Minutes

Regular Board Meeting

Operated by Vista Real Public Charter, Inc., A California Non-Profit Public Benefit Corporation

---

Date and Time
Monday October 13, 2025 at 1:00 PM

Location
Meeting Location: 106 North 8th Street, Santa Paula, CA 93060

Microsoft Teams
Join the meeting now
Meeting ID: 257 322 902 952 7
Passcode: XX9pa7vB

Dial in by phone
+1 657-207-0015,,212392774#
Phone conference ID: 212 392 774#

MEETING LOGISITICS
The public is encouraged to participate in the meeting in person, or by dialing the conference line or clicking the weblink listed on the posted agenda. The public may submit written comments to the Board by emailing publiccomments@vrchs.org. The public may also provide comments during the "Public Comment" section of the meeting agenda.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Please see the "Accommodations" notice below.

Directors Present
Ernie Villegas, Gary Cushing, Randell Lawrence, Victoria Hancock

Directors Absent

None

I. Opening Items

A. Call the Meeting to Order

Board President Lawrence read aloud the notices regarding meeting logistics and accommodations.
Randell Lawrence called a meeting of the board of directors of Vista Real Charter High School to order on Monday Oct 13, 2025 at 1:00 PM.

B. Roll Call and Establishment of Quorum

Board President Lawrence performed a board member roll call, and a quorum was established.

Board President Lawrence then introduced Vanessa Mendoza, who performed a roll call of the learning center locations that joined the meeting via a two-way teleconference line.

C. Pledge of Allegiance

Board Member Villegas led the pledge of allegiance.

D. Staff Introductions

Shellie Hanes, Superintendent
Darin Bower, COO
Jon Oats, Principal
Cece Dullam, Principal
Bill Thompson, Legal Counsel

E. Approve Agenda for the October 13, 2025, Regular Public Meeting of the Board of Directors

Gary Cushing made a motion to approve Agenda for the October 13, 2025, Regular Public Meeting of the Board of Directors.
Victoria Hancock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Victoria Hancock	Aye
Gary Cushing	Aye
Randell Lawrence	Aye
Ernie Villegas	Aye

F. Approve Minutes of the September 2, 2025, Regular Public Meeting of the Board of Directors

Ernie Villegas made a motion to approve the minutes from Regular Board Meeting on 09-02-25.
Gary Cushing seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Gary Cushing	Aye
Randell Lawrence	Aye
Ernie Villegas	Aye
Victoria Hancock	Aye

II. Public Comment

A. Public Comment

Board President Lawrence read the following announcement for members of the public:

At this time, members of the public may address the Board on any item within the subject matter jurisdiction of the Board, whether or not the item is on the agenda. The time allotted per presentation will not exceed three (3) minutes, unless a member of the public utilizes a translator, in which case the time allotted will not exceed six (6) minutes. In accordance with the Brown Act, no action may occur at this time, but it is the Board's prerogative to hold a brief discussion, provide information to the public, provide direction to staff, or schedule the matter for a future meeting.

Board President Lawrence asked if there were any members of the public who wished to offer public comment. There were no members of the public who offered public comment or submitted written comment.

III. School Reports and Information

A. Area Superintendent Update

Jon Oats provided a report to the board on behalf of Corrine Manley. He discussed the school's Average Daily Attendance (ADA) and enrollment. He then discussed the school's recent 20th anniversary celebration and thanked Board Members Villegas and Cushing for attending.
Board President Lawrence thanked Mr. Oats for his report.

B. Vendor List

Jon Oats directed the board to the current vendor list located in their board packet. He reminded the board that this is a list of all the school's vendors who provide various services, such as professional development, technology, health care benefits, etc. Mr. Oats informed the board that the list is presented to the board as an informational item twice a year for their review. He then requested the board to review the list for any potential

conflicts of interest and to reach out to Corrine Manley or legal counsel with any questions or concerns.

C. Facilities Update

Jon Oats provided the board with an update on the County Square Drive property on behalf of Tres Simi. He informed the board they expect grading and underground work to start today and they expect construction to take about 6-7 weeks to complete. He then informed the board they are expecting the building and safety permit to be issued by October 31st. The board briefly discussed the ramp issue and thanked Mr. Oats for his update.

D. 2025-2026 Board Meeting Dates

Board President Lawrence directed the board to the draft 2025-2026 regular board meeting calendar located in their board packet and requested the board to review the meeting dates and times.

IV. Additional Corporate Officers and Board Members' Observations and Comments

A. Observations and Comments

Board President Lawrence thanked everyone for their good work.

Board Member Cushing commented on the 20th Anniversary Celebration.

Board Member Villegas commented on the positive comments the public made at the 20th Anniversary Celebration about the school and staff.

Cece Dullum shared with the board that the celebration idea came from Mr. Oats. Mr. Oats praised the staff for their great work on putting the event together.

Board Member Villegas discussed the current board vacancy and next steps for adding another board member.

V. Closed Session

A. Adjourn open public Board meeting to go into closed session

1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
(Government Code section 54956.9(d)(2).): (1 matter)

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code section 54957(b)(1).)
Title: Superintendent
Victoria Hancock made a motion to adjourn open public Board meeting to go into closed session.
Ernie Villegas seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence	Aye
Gary Cushing	Aye
Victoria Hancock	Aye
Ernie Villegas	Aye

B. Adjourn closed session and reconvene to open public Board meeting

Gary Cushing made a motion to adjourn closed session and reconvene to open public Board meeting.
Ernie Villegas seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence	Aye
Victoria Hancock	Aye
Ernie Villegas	Aye
Gary Cushing	Aye

C. Report of action taken or recommendations made in closed session, if any

Board President Lawrence stated no action was taken in closed session for:

1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
(Government Code section 54956.9(d)(2).): (1 matter)

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(Government Code section 54957(b)(1).)
Title: Superintendent

VI. Closing Items

A. Next Regular Board Meeting Date: December 8, 2025, 3:00pm

Board President Lawrence informed the board the meeting time has been changed to 1:00 pm.

B. Adjourn Meeting

Victoria Hancock made a motion to adjourn the meeting.
Gary Cushing seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Randell Lawrence	Aye
Victoria Hancock	Aye
Ernie Villegas	Aye

Roll Call

Gary Cushing Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:36 PM.

Respectfully Submitted,
Victoria Hancock

Accommodations. All meetings of the Board of Directors are held in compliance with the Americans with Disabilities Act of 1990. Requests for disability-related modifications or accommodations, or translation services, in order to enable all individuals to participate in the Charter School's open and public meetings shall be made by contacting Soliman Villapando at (661) 272-1225 at least twenty four (24) hours before the scheduled meeting.

Non-Discrimination. The Charter School prohibits discrimination, harassment, intimidation, and bullying based on the actual or perceived characteristics of disability, gender, gender identity, gender expression, nationality, national origin, ancestry, race or ethnicity, color, religion, sex, sexual orientation, immigration status, potential or actual parental, family or marital status, age, or association with an individual who has any of the aforementioned characteristics, or any other basis protected by federal, state or local law.

Public Documents. To request documents provided to a majority of the governing board regarding an open session item on this agenda, please send an email request to publiccomments@vrchs.org. Documents are also available for public inspection at the Meeting Location noted on this agenda.